



'OHANA KAI TAX

SALES PROFESSIONALS

NAME: _____

INCOME			SUPPLIES AND EXPENSES		
TOTAL INCOME	\$ _____		ADVERTISING	\$ _____	
			BOOKKEEPING	\$ _____	
CONTINUING EDUCATION			BUSINESS CARDS	\$ _____	
BOOKS	\$ _____		BUSINESS MEALS	\$ _____	
SEMINARS	\$ _____		COMPUTER	\$ _____	
TEXTBOOKS	\$ _____		EQUIPMENT REPAIR	\$ _____	
TUITION	\$ _____		GIFTS FOR CLIENTS	\$ _____	
MATERIALS & SUPPLIES	\$ _____		OFFICE EXPENSES	\$ _____	
OTHER	\$ _____		PRINTER	\$ _____	
			REFERRAL FEES	\$ _____	
AUTO EXPENSE			SOFTWARE	\$ _____	
BUSINESS USAGE %	\$ _____		OTHER	\$ _____	
GAS	\$ _____				
OIL CHANGES	\$ _____		CASH DONATIONS		
REPAIRS / MAINTENANCE	\$ _____		CHURCH	\$ _____	
INSURANCE	\$ _____		NON-PROFITS	\$ _____	
INTEREST ON AUTO LOAN	\$ _____		OTHER	\$ _____	
OTHER	\$ _____				
			NON-CASH DONATIONS		
WORK TRAVEL			CLOTHES TO GOODWILL	\$ _____	
AIRFAIRE	\$ _____		FURNITURE TO GOODWILL	\$ _____	
CAR RENTAL	\$ _____		VALUE OR FMV OF ITEMS	\$ _____	
PARKING	\$ _____		OTHER	\$ _____	
HOTELS & AIR B N B'S	\$ _____				
MEALS	\$ _____				
OTHER	\$ _____				
TRAINING					
COURSE FEES	\$ _____				
COURSE REGISTRATION	\$ _____				
MATERIALS AND SUPPLIES	\$ _____				
TEXTBOOK AND SEMINAR COSTS	\$ _____				
MOTIVATIONAL SEMINARS	\$ _____				
OTHER	\$ _____				